Załącznik nr 5 do zarządzenia nr 78 Rektora UJ z dnia 14 lipca 2021 r.

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**JAGIELLONIAN UNIVERSITY IN KRAKÓW, POLAND**

**[NAME OF UNIT]**

**AND**

**[NAME OF INTERNATIONAL INSTITUTION, CITY AND COUNTRY]**

**[NAME OF UNIT]**

The Jagiellonian University in Kraków, [name of unit] and [name of international institution], [name of unit], hereinafter referred to as the ‘Parties’, mutually agree to establish a working relationship to promote friendship, cultural and educational ties and to encourage exchange of ideas and information between the two Parties. The collaboration will be carried out on a basis of equality and mutual advantage, taking into account current possibilities.

**1. Scope**

This Memorandum of Understanding expresses the Parties’ intent to enter into, but not be limited to, the following activities:

1. exchanging information and experience regarding educational exchange programmes and making co-operative efforts to promote them;
2. short and long-term exchange of faculty members, non-academic staff and postgraduates;
3. student exchange (undergraduate and graduate);
4. ………………………………………………… .

**2. Activities**

It is expected that activities taking place under this Memorandum of Understanding will be initiated primarily by academic units from each Party, and in co-ordination with their respective administrative units concerned with international activities. All activities undertaken must conform to the policies and procedures in place at each institution.

**3. Planning and Management of Activities**

Specific terms concerning execution of the aforementioned activities will be described in separate agreements drawn up jointly and signed by authorized signatories of each Party. Such agreements will specify the names of individuals/units of each Party responsible for the implementation of the activities and set forth all terms and conditions associated with them.

**4. Funding of Activities**

Financial arrangements related to the execution of exchange activities will be regulated in separate written implementation agreements.

**5. Contact Person**

Each Party shall designate a person to serve as a liaison for implementing this Memorandum of Understanding. For the Jagiellonian University in Kraków, the contact person will be [name, address, phone, e-mail]. For [international institution], the contact person will be [name, address, phone, e-mail].

**6.** **Period of Duration**

This Memorandum of Understanding comes into effect on the date of signature by both Parties and will remain in force for a period of ……. years. Either Party, at its discretion, may terminate this Memorandum during its term by giving written notice of at least 6 (six) months in advance of the intended termination date. Otherwise, the Memorandum of Understanding will automatically be extended for a further …… years.

**7. Early Termination**

In case of early termination, the Parties will take the necessary measures to avoid damages to each other or to third parties. The Parties will continue with the actions in progress at the time of early termination until these actions are concluded.

**8. Restrictions**

It is mutually agreed and understood by and between the Parties that:

1. this Memorandum of Understanding in no way restricts the Parties from involvement in similar activities with other public and private agencies, organizations and individuals;
2. no modification of this Memorandum of Understanding shall be binding upon the Parties hereto, unless the Memorandum of Understanding is amended in writing, with said amendment being approved by both Parties.
3. this Memorandum of Understanding does not include Jagiellonian University Medical College (*Collegium Medicum*).

**9. Language of Memorandum**

This Memorandum of Understanding is executed in English in two identical and legally equal copies. Each Party shall retain one original copy of the Memorandum. / This Memorandum of Understanding is executed in Polish and [language of international institution] in four legally equal copies, two copies in Polish and two copies in [language of international institution]. Each Party shall retain one original copy of the Memorandum of Understanding in each language version. The Polish version shall prevail.\*

In witness whereof, the representatives of the Parties have executed this Memorandum of Understanding in … counterparts.

For the Jagiellonian University in Kraków

For [the international institution]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
[name of the person, position]

Kraków, on …………

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[name of the person, position]

………., on ………………...

\* delete as appropriate